



## Business tax interactive worksheet

### Adjustment of trading profits for the self-employed

In this module we will look at the key topics, work through a detailed example and give you the opportunity to attempt a practice question.

#### Key points

Make sure that you are familiar with the pro-forma adjustment of profits.

	£	£
Net Profit as per accounts		X
<b>Add</b> expenses charged in the accounts that are not allowable as trading expenses		X
<b>Less</b> income included in the accounts which is not assessable as trading income		(X)
<b>Adjusted profit/(loss)</b>		<u>X</u>

Question practice will help you to learn how to identify disallowable expenditure and non-assessable income included in trading accounts. A summary of the important items is listed below:

### Disallowed expenses

- Expenses that fail the remoteness test and so are not 'wholly and exclusively' for trading purposes.
- Fines on the business.
- Donations to national charities – might be allowed as a charge on income if Gift Aid donations. Political donations are never allowable.
- Capital expenditure (for example, purchase of equipment included in the profit & loss account).
- Depreciation – capital allowances granted instead.
- Costs of bringing newly acquired second-hand assets to useable condition.
- Legal and professional expenses relating to capital items or breaking the law.
- Specific allowances for debtors (for example, bad debts) are allowable for tax purposes.
- Customer entertaining (staff entertaining can be allowable if less than £150 per head in a tax year).
- Customer gifts unless the gift incorporates business advertising, the cost is less than £50 per annum per customer and the gift is not food, drink, tobacco or cash vouchers.

### Non-assessable income

- Income taxed in any other way (for example, interest or property income).
- Profits on sale of fixed assets.

### Worked example

Harry is a self-employed plumber and prepares accounts annually to 30 April. For the year ended 30 April 2015, his profit and loss account was as follows.

	£	£
Gross profit		256,000
Bank interest received		460
<b>Expenses</b>		
Wages and salaries	48,020	
Advertising promotions and entertaining	2,896	
Accountancy and legal costs	2,250	
Motor expenses	33,300	
Telephone, rent and office costs	6,895	
Depreciation	12,750	
Loss on sale of fixed assets	896	107,007
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		149,453

The expenses include the following items:

1. Wages and salaries	
Harry's drawings	£20,000
Harry's wife's wages as receptionist	£8,750
2. Advertising, promotion and entertaining	£1,280
Christmas party for customers	
3. Motor expenses	
(of which 25% private)	
Harry's motor expenses	£5,800
4. Accountancy and legal costs	
Trade debt collection fees	£225
Solicitor fees on purchases of premises	£550

Calculate Harry's adjusted trading profit for the year ended 30 April 2015.

**The adjustment of profit pro-forma**

	£	£
<b>Net profit as per accounts</b>		149,453
<b>Add:</b>		
Drawings	20,000	
Customer entertaining – Christmas party	1,280	
Private motoring = £5,800 x 25%	1,450	
Legal fee – purchase of premises	550	
Depreciation	12,750	
Loss on sale of fixed asset	896	36,926
<b>Less</b> Bank interest received		(460)
<b>Adjusted profit/(loss)</b>		<u>185,919</u>

Your pro-forma should start with the net profit, never the gross profit figure.

Run through the expenses and notes to pick up on items that need consideration as disallowable or non-assessable as trading income (see below).

Hint: It's easy to concentrate on the notes only and ignore the information provided in the profit and loss account. Easy marks are lost by failing to include items not in the notes but still disallowable, such as depreciation.

- Wages and salaries**

Harry's drawings	£20,000	Disallow as not a business expense
Harry's wife's wages as receptionist	£8,750	This wage is incurred wholly and exclusively for the business as a genuine business expense and so is allowable
- Advertising, promotion and entertaining**

Christmas party for customers	£1,280	Customer entertaining is always disallowable, not to be confused with staff Christmas entertaining which can be allowable
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- Motor expenses (of which 25% private)**

Harry's motor expenses	£5,800	25% disallowable for private usage
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- Accountancy and legal costs**

Trade debt collection fees	£225	Allowable as a business expense
Solicitor fees on purchase of premises	£550	Disallowable as capital in nature
- From the profit and loss account**

Depreciation	£12,750	Disallowable
Loss on sale	£896	Disallowable
Bank interest received	£460	Non-assessable as trading income

**Practice question**

Janet is self-employed and runs a bookstore. She prepares accounts annually to 31 March. For the year ended 31 March 2016, her profit and loss account was as follows.

	£	£
Gross profit		65,896
<b>Expenses:</b>		
Rent and rates	21,856	
Wages and salaries	33,859	
Advertising, promotions and entertaining	1,852	
Accountancy and legal costs	857	
Motor expenses	5,658	
Telephone, rent and office costs	3,589	
Depreciation	8,750	
Sundry	250	76,671
Loss		(10,775)

The expenses include the following items:

- Wages and salaries  
Janet's drawings £15,000
- Advertising, promotion and entertaining  
Staff Christmas party (for 5 staff) £650
- Motor expenses  
Janet's motor expenses £3,200 (of which 80% private)
- Sundry  
Gift-aid donation £150

Calculate Janet's adjusted trading profit/(loss) for the year ended 31 March 2016.

Hint: Put together the adjustment of profits pro-forma and then run through the profit and loss account and notes to identify disallowable expenses.



When you've attempted this question, you can check your answer by displaying the numerical solution and the key steps.

Click to display/hide the solution

Adjustment of profit/(loss) for the year ended 31 March 2016

	£	£
<b>Net loss as per accounts</b>		(10,775)
Add:		
Drawings	15,000	
Entertaining – staff Christmas party allowable as cost less than £150 per person	0	
Private motoring = £3,200 x 80%	2,560	
Donation – gift aid is a charge so is disallowed in the trading profit adjustment	150	
Depreciation	8,750	26,460
<b>Less</b> Non-assessable income (none)		0
<b>Adjusted profit</b>		15,685

Note: It's important to be familiar with the pro-forma adjustment so you can deal with both adjustment of profits and adjustment of losses.