



Promoting Professional Excellence
in Rural Business Administration

Autumn training day for Bookkeepers Organised by Devon Branch IAgSA – open to all

Venue: Westpoint Centre (Devon) Ltd, Clyst St Mary, Exeter, EX5 1DJ

On Tuesday 29th September 2015 - 9.00 am for a 9.30 am start - 4.00 pm

Program of event

- Accounting variances for different trading entities – Sole trader, LLP, Partnerships, Limited company, book keeping rules for private expenditure and creating and paying directors expense claims and how owners get money out of the business and account for it.
Margaret Scarrott - Evolution ABS Ltd
- Probate – what it means. - Step by step guide of trading implications following the death of a sole trader, partner or a director.
Joel Woolf - Foot Anstey
- What an Anti Money Laundering Inspection would entail and how to prepare for one.
Ray Cross - ICB
- Working together for the benefit of the customer, including streamlining year end procedures.
Vince Edwards & John Gifford - Haines Watts LLP
- VAT in rural businesses including VAT partial exemption rules and calculations.
Nathalie Haines - Saffery Champness
- Book keeper access to clients accounts, online banking security – protecting ourselves.
Peter Horner - Barclays Agriculture Exeter

Lunch, Tea & coffee included

Booking

To book your place/s please complete and post the attached booking form. If you have any queries please email Julie@bearwoodfarm.co.uk or telephone 07970 033813





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BOOKING FORM

To secure your place/s please complete the below form and return with a cheque for £40 per person made payable to **Devon Branch IAgSA** to

Devon IAgSA Branch Secretary

Julie Tucker, Greenacre Brentor, Tavistock Devon PL19 0NF

Please book early to assist with planning. Closing date for booking is Monday 21st September

Name/s:.....

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IAgSA Branch (if applicable).....

Email:.....

Mobile Number:.....

I / We require place/s at the Devon IAgSA Autumn Training Day

Please do let us know if you have any **Dietary or Special** requirements:

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